



**S N O W**  
*Library*  
*Established 1877*

## **BULLETIN BOARD, HANDOUT, AND SOLICITATION POLICY**

---

### **POLICY:**

1. The Library, at its discretion, will provide reasonable space for announcements and notices of programs and activities sponsored by non-profit civic, cultural, educational and religious groups on its bulletin board. Announcements of a commercial nature will not be accepted.
2. The Library will act as a distribution point for handout materials for public awareness from non-profit groups, community groups or governmental agencies, as well as handouts prepared by the Library to promote materials and services. A specified area is available for such handouts. Handouts of a commercial nature will not be accepted.
3. All bulletin board announcements and handouts shall be reviewed by the Library Director or Assistant Director before they are posted. The Library reserves the right to remove inappropriate items from the bulletin board at any time. When space is limited, priority is given to announcements for programs sponsored by local Orleans organizations.
4. The Library does not allow petitioning, solicitation, distribution of literature or leaflets, canvassing or similar types of appeals by members of the public within the Library or on Library grounds. However, the right to solicit signatures on nomination papers and ballot question petitions on municipal grounds is protected by the United States and Massachusetts Constitutions; therefore, individuals may do so outside the Library building provided they do not harass or obstruct pedestrian traffic.

*Adopted by the Snow Library Board of Trustees, 07/2018*

**67 Main Street ♦ Orleans, MA 02653 ♦ 508-240-3760 ♦ Fax: 508-255-5701**